

Dormitory Application & Registration Notice for Spring, 2025

[New students (undergraduate and graduate) and transfer students]

For the students' academic support, the Wonju Housing Office is offering students who needs to live in the dorm to apply for the residence as follows.

For the safety of residents, **please be aware of the guidelines and precautions before applying.**

※ Official Dormitory Application is done only through Yonsei Portal.

Notice for Application and Registration

1. **Eligibility for Application:** New students (undergraduate and graduate) and transfer students for the Spring Semester of 2025.

※ Students in their second year or higher in Pre-Medicine or Nursing programs should contact the Medical Dormitory (033-741-0217) for further inquiries.

2. **Application Schedule (Strictly adhere to the specified dates and times)**

Category	Date and Time	Remarks
Application	February 6, 2025 (Thu), 10:00 AM - February 10, 2025 (Mon), 10:00 AM	
Selection Announcement	February 11, 2025 (Tue), 5:00 PM	
Dormitory Fee Payment	February 11, 2025 (Tue), 5:00 PM - February 12, 2025 (Wed), 11:00 PM	
Roommate Application	February 11, 2025 (Tue) 17:00 - February 13, 2025 (Thu) 10:00	Applicable only to graduate students Not applicable to undergraduate freshmen/transfer students
Room Assignment Confirmation	February 23, 2025 (Sun), 3:00 PM	
Move-In	February 23, 2025 (Sun), 2:00 PM	
Move-Out	June 24, 2025 (Tue), by 11:00 AM	

3. **Dormitory Application**

A. Application Period: **February 6, 2025 (Thu), 10:00 AM - February 10, 2025 (Mon), 10:00 AM**

B. Application Procedure: Visit Yonsei Portal (portal.yonsei.ac.kr) → Log in → Dormitory → Apply for Dormitory (Freshmen/Language Institute/Exchange Students) → Review the details and complete the application.

C. Application Guidelines:

- 1) Carefully confirm the **'Dormitory Type,' 'Residence Hall,' and 'Room Type'** on the application screen before submitting your application.
- 2) Ensure you **click the final submission button** after completing the form. Applications will not be processed if left in a draft state.

D. Available Dormitories:

* Graduate students can apply for 24-hour access only if they are applying for Maeji 3 Hall or Cheongyeon Hall.

1) Men's Dormitory

Type	Category	Dorm Fee	Dorm Fee per night	Application Categories		Facilities	Remarks
				Undergraduate Freshmen	Transfer students / Graduate students		
Maeji	1	Double Room	882,090Won	7,290Won	○	○	Shared restrooms and showers on each floor * 4-person room used as a 3-person room * Dormitory with 24-hour access for graduate students
		Triple Room	588,060Won	4,860Won	○	○	
	3	Triple Room	627,990Won	5,190Won	x	○	
Seiyon	1	Triple Room	882,090Won	7,290Won	○	○	Integrated restroom within the room
	2	Double Room	1,196,690Won	9,890Won	x	○	
		Triple Room	882,090Won	7,290Won	x	○	
Cheongyeon	1	Triple Room	1,196,690Won	9,890Won	○	○	Separate restrooms and showers in each room * Dormitory with 24-hour access for graduate students
Accessible Room	Seiyon	1,138,610Won	9,410Won	○	○	Integrated restroom within the room	* Submission of a disability certificate issued by the Ministry of Health and Welfare is required.
	Cheongyeon	1,459,260Won	12,060Won	○	○	Separate restrooms and showers in each room	

2) Women's Dormitory

Type	Category	Dorm Fee	Dorm Fee per night	Application Categories		Facilities	Remarks
				Undergraduate Freshmen	Transfer students / Graduate students		
Maeji	2	Triple Room	588,060Won	4,860Won	○	○	Shared restrooms and showers on each floor * 4-person room used as a 3-person room * Dormitory with 24-hour access for graduate students
	3	Triple Room	627,990Won	5,190Won	x	○	
Seiyon	3	Double Room	1,196,690Won	9,890Won	x	○	Integrated restroom within the room
		Triple Room	882,090Won	7,290Won	○	○	
Cheongyeon	2	Triple Room	1,196,690Won	9,890Won	○	○	Separate restrooms and showers in each room * Dormitory with 24-hour access for graduate students
Accessible Room	Seiyon	1,138,610Won	9,410Won	○	○	Integrated restroom within the room	* Submission of a disability certificate issued by the Ministry of Health and Welfare is required.
	Cheongyeon	1,459,260Won	12,060Won	○	○	Separate restrooms and showers in each room	

E. Common Facilities (Per Room): Each room is equipped with central heating and cooling, a bed, desk, wardrobe, shoe cabinet, and a small refrigerator.

F. Important Notes

- ※ Once your application is submitted via the portal, it cannot be modified, so please review carefully before submission.
- ※ For first-year students participating in the RC (Residential College) program, dormitory assignments may differ from the one initially applied for, depending on the capacity of each dormitory.
- ※ Dining facilities are not available within the dormitory. Therefore, meal fees are not included in the dormitory fee. Residents may use on-campus dining facilities or prepare simple meals in the dormitory lounge.

4. Announcement of Selection Results: Results will be available on Yonsei Portal after 5:00 PM on February 11, 2025 (Tue).

- A. Individual Result Check: Yonsei Portal → Log in → Dormitory → Check Dormitory Admission Information
- B. General Announcement of Selection Criteria: A detailed announcement will be posted on the dormitory website under the "Notices (Move-in/Move-out)" section.

5. Invoice Issuance and Payment (Dormitory Fee): February 11, 2025 (Tue), 5:00 PM - February 12, 2025 (Wed), 11:00 PM

- A. If payment is not completed within the specified period, your admission will be automatically canceled without prior notice. (There will be no additional payment period.)
- B. How to Check the Invoice: Log in to the Yonsei Portal → Dormitory → Dormitory Fee Invoice
- B. Dormitory Association Fee Information
 - ※ The dormitory association fee is used for the purchase and maintenance of welfare items within the dormitory (e.g., microwaves, induction cookers, vacuum cleaners, pianos, etc.) and for initiatives aimed at enhancing student welfare.

6. Graduate Student Roommate Application: February 11, 2025 (Tue) 17:00 - February 13, 2025 (Thu) 10:00

- ※ This applies only to graduate students. Undergraduate freshmen and transfer students cannot apply for roommates.
- ※ Roommate applications are only possible if you reside in the same hall. If no roommate application is made, rooms will be randomly assigned.
- ※ It is the policy not to accommodate room changes due to conflicts between roommates when no roommate application has been submitted.

7. Residence Period: From 2:00 PM, Sunday, February 23, 2025, to 11:00 AM, Tuesday, June 24, 2025 (Total: 121 nights).

- ※ Early move-in before the designated start date is not allowed.
- ※ For parcels sent to the dormitory, items arriving before the move-in date will not be stored.

8. Refund Policy:

a. Refund Application Process: Yonsei Portal → Academic Information System → Dormitory

- 1) Before the move-in date: Go to "Check Admission Information" → Select "Cancel Admission."
- 2) After the move-in date: Apply for "Midterm Withdrawal."

b. Refund Amount Policy

Type	Period
Full Refund (Cancellation Before the Move-In Date)	If refund was applied until 2025. 2. 22.(Sat) ※ The refund will be processed to the account registered in Yonsei Portal. ※ If a student who applied for a roommate applies for a refund near the check-in date, the other student designated as a roommate will be randomly assigned. <u>(Random allocation regardless of nationality, major etc.)</u>
Partial Refund (Withdrawal During the Residence Period)	If a refund is requested between February 23 (Sunday) and May 24 (Saturday), 2025 <u>[Dorm fee - (Cancellation charge + Calculated fee)]</u> ※ Cancellation fee = 20% of dorm fee ※ Days will be calculated from Feb.23rd even if he/she did not check in. ※ Days will be calculated by nights. ※ <u>If you were expelled</u> , you cannot apply to the dorm within 6 months. And until the 13th week from the start of residency period, there will be partial refund. However, there is not refund after the 13th week.
No Refund	Applicants Requesting a Refund After May 25, 2025 (Sunday)

- ※ For more detailed refund policies, please refer to the 'Withdrawal and Refund Application' post in the Notices section of the dormitory website.
- ※ Please note that refunds may take approximately 2-3 weeks to process after the application has been submitted.

☐ Move-In Guide

1. **Move-In Day Procedure:** Submit required documents → Verify ID → Receive key card → Move into your room.

※ Visitor Access: Visitors are allowed only on Sunday, February 23, 2025, from 1:00 PM to 9:00 PM. They may assist with moving belongings but must leave immediately afterward.

2. Required Documents (★Submission Mandatory for Move-In)

a. **Document:** One copy of a tuberculosis test result (chest X-ray).

※ Only test results conducted on or after January 1, 2025, will be accepted.

※ Tuberculosis screening services will not be available on campus during the semester.

b. **Submission Method:** Submit the document at the reception desk on move-in day.

3. Important Notes for Move-In

a. **Items to Prepare:** ID card, toiletries, clothing, bedding, personal items, and [LAN cable \(wireless router\)](#).

※ Wireless Wi-Fi is provided in all rooms of Maegji 1, 2, and 3 dormitories; personal routers are unnecessary. (However, wired internet is not available.)

※ Mattress sizes vary by dormitory.

Dormitory		Mattress sizes (Length×Width×Height) (Unit: cm)
Maegji	double	100 × 200 × 24
	Triple	80 × 200 × 10
	Quadruple	80 × 200 × 10
Seiyon	Double	91 × 200 × 15.5
	Triple	91 × 200 × 15.5
Cheongyeon	Triple	100 × 200 × 18

b. **Prohibited Items:** Electrical appliances (electric blankets, heated seat cushions, coffee machines, electric kettles, curling irons, irons, etc.), flammable items, electric scooters, pets, and gambling-related items. **[Violation will result in penalty points.]**

c. **Allowed Items:** Hair dryers, computers, desk lamps, air purifiers, and humidifiers (steam-based humidifiers are not allowed).

4. Dormitory Rules and Living Guidelines

a. **Smoking, drinking, and bringing alcohol into the dormitory are strictly prohibited.**

b. **Unauthorized use of unassigned rooms** will result in immediate expulsion, and fees will be charged for the unauthorized occupancy period.

c. Students expelled for violations must vacate the dormitory within seven days of receiving the notice and will be barred from reapplying for the next semester.

d. Persistently maintaining an unclean room during the stay may result in restrictions on admission for the next semester.

※ For detailed dormitory rules and policies, please visit the dormitory website: <https://wjdorm.yonsei.ac.kr>

5. **Guide to Using Common Facilities:** Details can be found on the dormitory website:

<https://wjdorm.yonsei.ac.kr/wjdorm/board/notice1.do?mode=view&articleNo=47961&article.offset=0&articleLimit=10>

6. For Further Inquiries:

- a. Email: dormi123@yonsei.ac.kr
- b. Dormitory Website: <https://wdorm.yonsei.ac.kr> → Q&A Board
- c. Phone: 033-760-5300 (Weekdays 09:00-17:00)

Yonsei Univ. Wonju Housing Office